

**ADDISON FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES MEETING
May 2, 2012**

AGENDA

1. CALL TO ORDER:
2. PLEDGE OF ALLEGIANCE:
3. PROCLAMATION:
 - Recognition of Proclamation 12-02 designating the week of May 20th through 26th, 2012 as Emergency Medical Services Week.
4. APPOINTMENT; Appointment and swearing in of Fire Commissioner Joe Saverino
5. APPROVAL OF MEETING MINUTES FOR:
 - a. Approval of the April 4, 2012 Regular session meeting minutes.
 - b. Approval of the April 4, 2012 Closed session meeting minutes.
 - c. Approval of the April 20, 2012 Special meeting minutes.
 - d. Approval of the April 20, 2012 Closed session meeting minutes.
6. TREASURER'S REPORT(s)
 - a. Approval of Treasurers Report for March 2012
 - b. Approval of Accounts Payables, Payroll, and Fund Transfers for the month of March 2012 in the amount of \$3,460,627.19
 - c. Acceptance of EMS Billing Report for March 2012
7. ATTORNEY'S REPORT
 - a. Armitage Point Annexation Update
 - b. Fire Commission Update
8. FIRE COMMISSIONERS REPORT:
9. CHIEF'S REPORT
 - a. Written Monthly Chiefs Report submitted.
 - b. Collective Bargaining Update
 - c. FEMA Grants Update (Air Packs, Nozzles, Staffing, Fire Prevention)
 - d. New Quint Update
10. CORRESPONDENCE
11. AUDIENCE PARTICIPATION

12. OLD BUSINESS

a. Phase I, Renovation of Fire Station #1 update.

1. Consideration of a *change order to add an addition counter top/window sill for \$705.00 to Sprovieri's Custom Counters.*

Last Month the Board approved the purchase of \$4,335. For the kitchen countertops. The additional amount requested is for a long window sill in the Kitchen Area.

2. Consideration of the *purchase a Gear Extractor from Washburn Machinery, model UNIMAC- UCN040HN2 for an amount not to exceed \$7,319.00 delivered and installed.*

This unit would replace the gear extractor at Station #1 which was originally purchased when the station was built. The new unit is more energy efficient and can clean twice as much as the current unit.

3. Consideration to *purchase 29 personnel lockers from Hollman, Inc. for a price not to exceed \$12,000.00 including freight.*

The recommended company was used to provide lockers for Fire Station #3 when it was built. The proposed lockers are similar to those previously purchase to that time. A search for competitive pricing found comparable prices to be double the recommended price.

13. NEW BUSINESS:

- a. *Consideration of a one-time transfer of \$200,000 to the Addison Firefighters Pension Fund from the Ambulance Fund.*

The additional money transferred to the Pension Fund is in consideration of improving pension funding balance.

- b. *Consideration to authorize the Fire Chief to make the end of year transfers as part of the close of the current fiscal year.*

Chief Markowski seeks approval to make the final end of the year transfers to the capital fund. A report of the transfers will be presented in the June meeting.

- c. Consideration of Ordinance 12-04, An Ordinance Authorizing the Sale or Donation of Personal Property owned by the Addison Fire Protection District.

This ordinance allows the district to dispose, donate, and or sell surplus equipment owned by the Fire District.

- d. *Consideration of a contract with 4 Season Masonry, Inc. to seal coat the entire four story Training Tower for an amount not to exceed \$3,700.00*

The sealcoating is recommended to be applied every three years. 4 Seasons Masonry has previously performed work on the tower which we have been very pleased with.

- e. Consideration of a three year contract to provide an annual audit pursuant to our specification and any laws specific to an annual audit.

It has been many years since the district has sought competitive proposals for this service. Due to the time line for proposal received, a recommendation will be submitted just prior to the meeting.

- f. *Consideration of a request to purchase 12 Elkhart fire hose nozzles, 4 portable monitors, 4 pump cans, 4 pressurized water fire extinguishers, 4 carrying straps and 4 mounting brackets from Air One Equipment for an amount not to exceed \$18,192.00 including freight.*

The district had sought a FEMA grant to replace these items which are over twenty years old. Funds were allocated in this year's budget for these items if we were not awarded the grant. Unfortunately, the district was just notified that we were denied the grant from FEMA.

14. CLOSED SESSION –

15. OTHER BUSINESS AT THE DISCRETION OF THE BOARD

16. ADJOURNMENT

Posted 04/30/2012