

**BOARD OF TRUSTEES MEETING MINUTES**  
**ADDISON FIRE PROTECTION DISTRICT #1**  
**10 S. Addison Rd, Addison, IL 60101**  
**February 6, 2019**  
**9:00AM**

**CALL TO ORDER:**

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:01am.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Super- President, Trustee Baxa-Secretary, Trustee LaRocca-Treasurer, Chief Leone, Chief Walker, Attorney Wargo, numerous attendees for the Heartsaver Hero Award, Accountant James Howard and recording secretary Jean Gugliuzza.

**ANNOUNCEMENTS & RECOGNITIONS:**

Heartsaver Hero Award was presented to Innocent Ugwoke.

**APPROVAL OF MINUTES:**

- A. The minutes of the Board of Trustee's meeting held on December 5, 2018 were presented.  
On a motion made by Trustee Baxa and Seconded by Trustee Larocca.

**"To approve the Meeting Minutes from December 5, 2018"**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

(There was no Board Meeting in January 2019)

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

- A. Trustee LaRocca presented the treasurers report for November 2018.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve the Treasures Report , Payroll and Accounts Payable for November 2018, in the amount of \$5,545643.24**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- B. Trustee LaRocca presented the treasurers report for December 2018.  
On a motion made by Trustee Baxa and Seconded by Trustee Super.

**“To approve the Treasures Report , Payroll and Accounts Payable for December 2018, in the amount of \$789,858.59**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

- C. Discussion with accountant about GFOA budget & financial report  
Account James Howard gave a presentation on the district financial status.
- D. Travel Expense Approval  
None
- E. Other Items from the Treasurer  
None

**CORRESPONDENCE:**

Trustee Baxa read correspondence

**PUBLIC COMMENTS/QUESTIONS:**

None

**ANNOUNCEMENTS & REPORTS:**

- A. Attorney’s Report  
None
- B. Fire Chiefs Report  
Chiefs report for December and January in packet
- C. Other Announcements  
None

**OLD BUSINESS:**

- A. Fire District Annexation Updates (Villa Park, Bloomingdale & Itasca)  
Chief Leone & Chief Walker talked about some issues that have to be resolved before moving any further and asked that this item be tabled until the district can move forward.
- C. Other Old Business  
None

**NEW BUSINESS:**

- A. A. Resolution 2019-01 Establishing a 401a Plan  
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**“To approve Resolution 2019-01 to Establishing a 401a Plan”.**

*Roll Call Vote: Trustee Super – aye*

*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- B. Ordinance 2019-01 Surplus Equipment  
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**“To approve Ordinance 2019-01 Surplus Equipment.”**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

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- C. Discussion and Participation in the District 88 job training program  
Chief Leone and Chief Walker explained to the Board how the program works and how it would benefit the district and those in the job training program. The board asked that the Chiefs proceed in participation of this program.
- D. Discussions on administrative staff staffing  
There was discussion of administrative staffing with the anticipation of retirement of one of the administrative staff members.
- E. Discussions on public education staffing  
There was a discussion regarding the current and future staffing.
- F. Review Approval to purchase 396 CPR Feedback Wristbands from World Point in the amount of \$13,448.16 (Training Center Group Purchase 33.96 ea – 12K+ will be returned to District)  
This item has been tabled and added to Old Business.
- G. Approval to purchase PowerDMS software from PowerDMS in an amount not to exceed \$6,075.15.  
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.
- “To approve purchase of PowerDMS software from PowerDMS in an amount not to exceed \$6,075.15.”**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- H. Approval to purchase FlowMSP pre-planning software from Fleet Municipal Service Provider, LLC in an amount not to exceed \$3,750.00.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To approve purchase of FlowMSP pre-planning software from Fleet Municipal Service Provider, LLC in an amount not to exceed \$3,750.00**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

I. Update on phone system replacement

Chief Walker advised the board on the progress of the phone replacement.

J. UFLP Update

District lawyer James Wargos informed the board that both parties have filed a UFLP and will keep board updated on this.

K. Other New Business

None

**Executive Closed Session for the purposes of discussing:**

A. Personnel matters (5 ILCS 120/2 (c) 1)

B. Collective negotiating matters (5 ILCS 120/2 (c) 2)

C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)

D. Security procedures (5 ILCS 120/2 (c) 8)

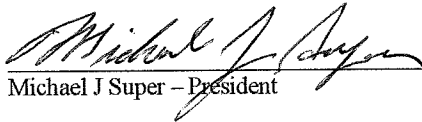
E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

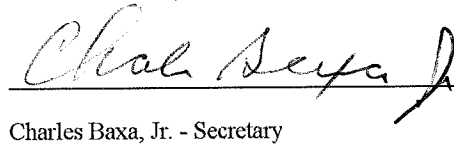
No Closed Session

**Other Business:**

**Adjournment:**

Meeting adjourned at 11:04 am

  
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Michael J Super - President

  
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Charles Baxa, Jr. - Secretary

Respectfully Submitted,  
Jean Gugliuzza, Recording Secretary