

Addison FPD Firefighters' Pension Fund

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Timothy Scott
President

Scott Walker
Secretary

John Rice
Trustee

Michael Super
Trustee

Keven Barnes
Trustee

Bernadette LaRocca
Treasurer

MINUTES OF A REGULAR MEETING OF THE ADDISON FPD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES FEBRUARY 19, 2020

A regular meeting of the Addison FPD Firefighters' Pension Fund Board of Trustees was held on Wednesday, February 19, 2020 at 9:00 a.m. at the Addison Fire Protection District #1 Headquarters located at 10 S. Addison Road, Addison, Illinois 60101, pursuant to notice.

CALL TO ORDER: Trustee Scott called the meeting to order at 9:05 a.m.

ROLL CALL:

PRESENT: Trustees Timothy Scott, Scott Walker, John Rice and Keven Barnes

ABSENT: Trustee Michael Super

ALSO PRESENT: Attorney Brian LaBardi, Reimer & Dobrovolsky PC; Tom Sawyer, Sawyer Falduto Asset Management, LLC; Derek Flessner, Steve Stremme and Sam Meyer, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment

APPROVAL OF MEETING MINUTES: *November 20, 2019 Regular Meeting:* The Board reviewed the November 20, 2019 regular meeting minutes. A motion was made by Trustee Barnes and seconded by Trustee Rice to approve the November 20, 2019 regular meeting minutes as written. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Meeting Minutes: The Board discussed the closed session meeting minutes and directed L&A to send all closed session meeting minutes to Attorney LaBardi for review and possible redaction. Further discussion will be had at the next regular meeting.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending December 31, 2019. As of December, 2019, the fourth quarter net return is 4.50% versus the fourth quarter account benchmark of 4.64%. The investment return for the quarter is \$2,430,663 for an ending market value of \$55,668,606. The current asset allocation is as follows: Fixed Income at 42.7%, Equities at 57.2% and Cash Equivalents at 0.2%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Rice and seconded by Trustee Walker to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board discussed the current Investment Policy and determined that no changes are required at this time.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Status Update – Illinois Department of Insurance Annual Statement:* L&A informed the Board that the IDOI Annual Statement was filed upon approval at the Board's November 20, 2019 regular meeting. No further action is necessary.

Monthly Financial Report: The Board reviewed the Monthly Financial Report for the seven-month period ending December 31, 2019 prepared by L&A. As of December 31, 2019, the net position held in trust for pension benefits is \$55,669,380.81 for a change in position of \$5,932,309.86. The Board also reviewed

the Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Walker and seconded by Trustee Scott to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period October 1, 2019 through December 31, 2019 for total disbursements \$174,270.18. A motion was made by Trustee Barnes and seconded by Trustee Walker to approve the disbursements shown on the Vendor Check Report in the amount of \$174,270.18. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice and Barnes

NAYS: None

ABSENT: Trustee Super

Additional Bills, if any: There were no additional bills presented for approval.

COMMUNICATIONS OR REPORTS: *Affidavits of Continued Eligibility:* L&A informed the Board that due to recently implemented requirements mandated by the IDOI, spousal data will be necessary in order to file the IDOI Annual Statement. L&A recommended issuing Affidavits of Continued Eligibility to all pensioners with the May payroll cycle, to coincide with the fiscal year-end and ensure adequate time to compile the necessary data. The Board directed L&A to issued Affidavits of Continued Eligibility with the May payroll cycle.

Statements of Economic Interest: The Board noted that the List of Filers was submitted to the County by the District by February 1, 2020. Statements of Economic Interest will be sent to all registered filers who will need to respond by the deadline of May 1, 2020.

2020 IRS Mileage Rate: The Board noted that the IRS standard business mileage rate used for reimbursement decreased to \$0.575 per mile effective January 1, 2020.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Applications for Membership – Timothy Konopasek & Salvatore Bladassano:* The Board reviewed the Applications for Membership submitted by Timothy Konopasek and Salvatore Bladassano. A motion was made by Trustee Barnes and seconded by Trustee Scott to accept Timothy Konopasek and Salvatore Bladassano into the Addison FPD Firefighters' Pension Fund effective January 6, 2020, as Tier II participants. Motion carried unanimously by voice vote.

APPLICATION FOR RETIREMENT/DISABILITY BENEFITS: *Review/Approve Regular Retirement Benefits – Austin Taylor:* The Board reviewed the regular retirement benefit calculation for Austin Taylor prepared by L&A. Austin Taylor had an entry date of June 2, 2000; retirement date of June 4, 2020, effective date of combined pension of June 5, 2020; 55 years old at date of retirement; 20 years, creditable service with Addison FPD; applicable salary of \$101,959.59; and an applicable pension percentage of 50%. The amount of originally granted annual pension \$4,248.32 and the amount of originally granted monthly pension from Addison FPD is \$50,979.84. A motion was made by Trustee Scott and seconded by Trustee Walker to approve the regular retirement benefits for Austin Taylor as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice and Barnes

NAYS: None

ABSENT: Trustee Super

Review/Approve Regular Retirement Benefits – Joseph Leone: The Board reviewed the regular retirement benefit calculation for Joseph Leone prepared by L&A. Joseph Leone had an entry date of March 22, 1991 retirement date of March 29, 2020; effective date of combined pension of March 30, 2020; 52 years old at date of retirement; 29 years of creditable service with Addison FPD; applicable salary of

\$173,036.30 and an applicable pension percentage of 72.50%. The amount of originally granted annual pension is \$125,451.36 and the amount of originally granted monthly pension from Addison FPD is \$10,454.28. A motion was made by Trustee Barnes and seconded by Trustee Scott to approve the regular retirement benefits for Joseph Leone as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice and Barnes

NAYS: None

ABSENT: Trustee Super

Review/Approve Regular Retirement Benefits – John Rice: The Board reviewed the regular retirement benefit calculation for John Rice prepared by L&A. John Rice had an entry date of January 31, 1998 retirement date of July 30, 2020; effective date of combined pension of July 31, 2050; 63 years old at date of retirement; 22 years 9 months creditable service with Addison FPD; applicable salary of \$102,165.69 and an applicable pension percentage of 56.25%. The amount of originally granted annual pension is \$57,468.12 and the amount of originally granted monthly pension from Addison FPD is \$4,759.01. A motion was made by Trustee Walker and seconded by Trustee Barnes to approve the regular retirement benefits for John Rice as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker and Barnes

NAYS: None

ABSENT: Trustee Super

ABSTAIN: Trustee Rice

Review/Approve Regular Retirement Benefits – Robert Shea: The Board reviewed the regular retirement benefit calculation for Robert Shea prepared by L&A. Robert Shea had an entry date of June 2, 2000, retirement date of June 13, 2020; effective date of combined pension of April 17, 2021; 50 years old at date of retirement; 20 years of creditable service with Addison FPD; applicable salary of \$119,130.01 and an applicable pension percentage of 50%. The amount of originally granted annual pension is \$59,565.00 and the amount of originally granted monthly pension from Addison FPD is \$4,963.75. A motion was made by Trustee Scott and seconded by Trustee Barnes to approve the regular retirement benefits for Robert Shea as calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice, Barnes

NAYS: None

ABSENT: Trustee Super

OLD BUSINESS: *Trustee Training Updates:* The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any training certificates to L&A for recordkeeping.

NEW BUSINESS: *Review/Approve Cost of Living Adjustments (COLAs) for Pensioners:* The Board reviewed the 2020 Cost of Living Adjustments (see attached) calculated by L&A. A motion was made by Trustee Walker and seconded by Trustee Scott to approve the 2020 Cost of Living Adjustments as required by statute and calculated by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice, Barnes

NAYS: None

ABSENT: Trustee Super

Review Trustee Term Expiration and Election Procedures: The Board noted that the active member term currently held by Trustee Scott is expiring in April 2020 and he wishes to remain on the Board if nominated. L&A will conduct an election on behalf of the Pension Fund for one of the two active member Trustee positions. The Board also noted that the appointed Trustee position held by Trustee Super is expiring in April 2020. Further discussion will be held at the next regular meeting.

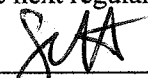
Discussion/Possible Actions – HELPS Tax Program: The Board reviewed the HELPS program for beneficiaries offered through L&A. A motion was made by Trustee Barnes and seconded by Trustee Scott to authorize L&A to enroll the Addison FPD Firefighter's Pension Fund into the HELPS program. Motion carried unanimously by voice vote.

ATTORNEY'S REPORT – REIMER & DOBROVOLNY PC: *Legal Updates:* The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney LaBardi discussed recent court cases and decisions, as well as general pension matters with the Board.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee Rice and seconded by Trustee Barnes to adjourn the meeting at 10:06 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for May 20, 2020 at 9:00 a.m.

 SCOTT WALKER - SECRETARY
Board President or Secretary

Minutes approved by the Board of Trustees on 5/29/20

Minutes prepared by Sam Meyer, Pension Services Administrator, Lauterbach & Amen, LLP