

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
March 6, 2019
9:00AM**

CALL TO ORDER:

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00am.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Super- President, Trustee Baxa-Secretary, Trustee LaRocca-Treasurer, Chief Leone, Chief Walker, Attorney Wargo, numerous attendees for a civilian award, Lt. Roger Bayne Jr., Battalion Chief Jeff Pluta and recording secretary Jean Gugliuzza.

ANNOUNCEMENTS & RECOGNITIONS:

Battalion Chief Pluta presented a recognition award to Carlos Lagos who help others evacuated the apartment building they lived in during a fire.

Lt. Roger Bayne presented the district with a certificate from the Fallen Firefighters Foundation; a brick with the district name will be placed in their Walk of Honor.

Trustee Super asked for a brief recess at 9:11am.

Meeting reconvened at 9:22am.

APPROVAL OF MINUTES:

- A. The minutes of the Board of Trustee's meeting held on February 6,2019 were presented.
On a motion made by Trustee Baxa and Seconded by Trustee Larocca.

“To approve the Meeting Minutes from February 6, 2019”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

(There was no Board Meeting in January 2019)

TREASURERS REPORT AND ACCOUNTS PAYABLE:

- A. Trustee LaRocca presented the treasurers report for January 2019.
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve the Treasures Report , Payroll and Accounts Payable for November 2018, in the amount of \$1,364,267.41

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

B. Travel Expense Approval
None

C. Other Items from the Treasurer
None

CORRESPONDENCE:

Trustee Baxa read correspondence

PUBLIC COMMENTS/QUESTIONS:

None

ANNOUNCEMENTS & REPORTS:

A. Attorney's Report

Attorney Wargos reported that there was a change in the Prevailing Wage Laws regarding requirements to pass an ordinance or resolution establishing prevailing rates of wages and file that resolution with the Illinois Department of Labor.

B. Fire Chiefs Report

Chiefs report for February in packet.

Chief Leone informed the board that an employee had been placed on paid administrative leave.

Trustees being members of the Illinois Fire Chief Association was discussed, and was agreed by the board that their membership was not prevalent to their positions and moving forward they would no longer obtain membership to this association.

Chief Leone and Walker also discussed that there would be a future Intergovernmental agreement with the Village of Addison for hydrant maintenance such as flow testing, flushing, greasing at 1/2 the cost.

C. Other Announcements

None

OLD BUSINESS:

A. Approval to purchase 479 CPR Feedback Wristbands from World Point in the amount of \$6,266.84. (Training center group purchase at 33.96 each – \$14,977.36 coming back to AFPD) This item was tabled from last meeting to update totals of wristbands to be purchased. On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve purchase 479 CPR Feedback Wristbands from World Point in the amount not to exceed \$6,266.84.”

Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried

- B. Other Old Business
None

NEW BUSINESS:

- A. Approval to transfer \$632,000.00 from ambulance billing income to the firefighters' pension fund.
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

“To approve transfer of \$632,000.00 from ambulance billing income to the firefighters' pension fund.”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- B. Annual Report review and approval.
2018 Annual Report was presented to the Board of Trustees.

- C. Amend Fire Chief's contract by adding a 401a

- D. Amend 1st Deputy Chief's contract by adding a 401a

- E. Amend 2nd Deputy Chief's contract by adding a 401a
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

“To approve the contract amendments for the Fire Chief, 1st Deputy Chief, and 2nd Deputy Chief by adding a 401a.”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- F. Approval to purchase 9 Unication G5 dual band pagers and accessories from A-Beep in the amount of \$7,483.35. (For backup station alerting & station informer replacement)
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca

“To purchase 9 Unication G5 dual band pagers and accessories from A-Beep in the amount not to exceed \$7,483.35.”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- G. Ordinance 2019-02 Surplus Equipment (2010 Expedition)
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve Ordinance 2019-02 surplus equipment (2010 Expedition)”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- H. Approval to purchase a 2019 Expedition from Kunes Country Auto Group in the amount of \$41,347.00 (SPC Bid Contract #171 – To replace DC72)
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

“To approve purchase of a 2019 Expedition from Kunes Country Auto Group in the amount of \$44,013.00 (SPC Bid Contract #171 – To replace BC71)”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- I. Approval to purchase a 2019 Expedition from Kunes Country Auto Group in the amount of \$41,347.00 (SPC Bid Contract #171 – To replace DC72)
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve purchase of a 2019 Expedition from Kunes Country Auto Group in the amount of \$41,347.00 (SPC Bid Contract #171 – To replace DC72)”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

The Board of Trustee directed the Chiefs to proceed in procuring other items needed to complete vehicles for use.

- J. Approval to purchase phones and other equipment from various online sources in order to replace current district wide phone system in an amount not to exceed \$12,000.00.
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve purchase phones and other equipment from various online sources in order to replace current district wide phone system in an amount not to exceed \$12,000.00.”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- K. Approval to rewire all three stations to handle a VoIP phones using Emerging Communications Group or another vendor in an amount not to exceed \$27,679.00 (Bid exempt – (5) telecom / interconnect).

On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

“To approve to rewire all three stations to handle a VoIP phones using Emerging Communications Group or another vendor in an amount not to exceed \$27,679.00 (Bid exempt – (5) telecom / interconnect).”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- L. Approval to replace St 71 apparatus bay lights with motion sensing LED light installed by Associated Electrical in the amount of \$12,550.00.
Item has been tabled. Trustee Super because of his background in lighting has assumed full responsibility for the project, including bidding, purchase, installation, and any state and federal regulations connected to this process.

- M. Permission to allow chief officers to participate in the CSPE Peer Assessor Program
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

“To allow chief officers to participate in the CSPE Peer Assessor Program

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- N. Discussion of resignation of Community Education Director and ratification of separation agreement.
Chiefs informed the board that former employee had filed for unemployment benefits and the district filed an appeal, ratification of separation agreement concerned medical insurance.
- O. Review of District Rules & Regulations and Social Media Footprint of District Employees, Appointees & Elected Officials
Attorney Wargos discussed the repercussions of negative social media post and how they affect the districts good standing within the community. Sexual harassment, OMA training was also brought up.
- P. Other New Business
none:

Executive Closed Session for the purposes of discussing:

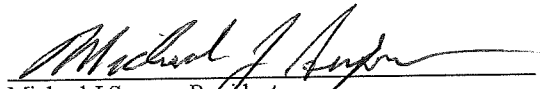
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

No Closed Session


Other Business:

Adjournment:

Meeting adjourned at 10:40am



Michael J Super - President



Charles Baxa, Jr. - Secretary

Respectfully Submitted,
Jean Gugliuzza, Recording Secretary