

**BOARD OF TRUSTEES MEETING MINUTES**  
**ADDISON FIRE PROTECTION DISTRICT #1**  
**10 S. Addison Rd, Addison, IL 60101**  
**June 1, 2016**  
**9:00AM**

**CALL TO ORDER:**

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00 am.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Super- President, Trustee LaRocca-Treasurer, Trustee Baxa – Secretary, Chief Markowski, Deputy Chief Leone, Deputy Chief Walker, Attorney Wargo, Lt Roger Bayne and recording secretary Jean Gugliuzza.

**ANNOUNCEMENTS & RECOGNITIONS:**

It was announced that Black shift from station 3 were the recipients of 1<sup>st</sup> Runner Up for the Hartman Award.

Lt. Roger Bayne presented the trustees with a check from Culver's to the Explorer Program for \$1,072.00 dollars.

**APPROVAL OF MINUTES:**

- A. The minutes of the Board of Trustee's meeting held on May, 2016 were presented.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To approve the Meeting Minutes from May 4, 2016”**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- B. The closed session minutes of the Board of Trustee's meeting held on April 16, 2016 were presented.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To approve and release the Closed Session Meeting Minutes from April 16, 2016”.**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- C. The closed session minutes of the Board of Trustee's meeting held on May 4, 2016 were presented.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To approve and release the Closed Session Meeting Minutes from May 4, 2016”.**

*Roll Call Vote: Trustee Super – aye*  
*Trustee Baxa – aye*  
*Trustee LaRocca - aye*  
*Motion carried*

- D. The closed session minutes of the Board of Trustee's meeting held on May 20, 2016 were presented.

On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve and release the Closed Session Meeting Minutes from May 20, 2016".**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

- A. Trustee LaRocca presented the treasurers report.

On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve the Treasures Report and accounts payable for \$1,247,293.04"**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca -aye  
Motion carried*

- B. Other Items from the Treasurer  
None

**CORRESPONDENCE:**

Trustee Baxa read district correspondence.

**PUBLIC COMMENTS/QUESTIONS:**

There were no comments or questions from the public.

**ANNOUNCEMENTS & REPORTS:**

- A. Fire Commissioners Report  
Deputy Chief Leone informed the trustees on the progress of the 3 new hires.
- B. Attorney's Report  
None
- C. Fire Chiefs Report  
Chief's report was included in Trustees packets.
- D. Calendar of Events  
List of events submitted to Trustees
- E. Pension Report  
None
- F. Other Announcements  
None

**OLD BUSINESS:**

A. Phase II of Fire Station #2 Renovations

- Approval of Phase II ST#2 Construction Payouts:
  - Happ Builders \$137,187.37
  - Sentry Security \$7,515.00

FINAL PAYOUTS

On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**“To approve the payout of Happ Builders in the amount of \$137,187.37 and to Sentry Builders for the amount of \$7,515.00”.**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

B. Other Old Business:

None

**NEW BUSINESS:**

A. Ordinance 2016-3 – Prevailing wages

On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**“To approve Ordinance 2016-03 amended to the current prevailing wage”.**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

B. Ordinance 2016-04. Surplus Equipment.

On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To approve Ordinance 2016-04, An Ordinance for Surplus Equipment (2004 Ford Expedition)”.**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

- C. Approval of ACDC Dispatching Intergovernmental Agreement.  
It was decided to provide DuComm with a letter of Intent to Leave with no firm date and to sign a Conflict of Interest letter from the attorney if needed.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve the ACDC Dispatching Intergovernmental Agreement."**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca – a ye  
Motion carried*

- D. Approval Ordinance 2016-05 Amending AFD Rules & Regulations.  
Pertaining to the 2<sup>nd</sup> Deputy Chief  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve Ordinance 2016-05 Amending AFD Rules & Regulations."**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

- E. Approval of Fire Chief Contract with Joseph J. Leone.  
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**"To approve the Fire Chief Contract with Joseph J. Leone as amended by district Attorney."**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca -aye  
Motion carried*

- F. Approval of 1<sup>st</sup> DC Contract with Scott W. Walker.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve the 1<sup>st</sup> DC Contract with Scott W. Walker."**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

- G. To approve the 2<sup>nd</sup> DC Contract with Erik E. Kramer.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**"To approve the 2<sup>nd</sup> DC Contract with Erick E. Kramer".**

*Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried*

- H. Approval Amount of FY 15-16 capital and operating reserve transfers.  
This was approved at the May 4, 2016 Board of Trustees meeting.  
Amount to be transferred will be 2.5 million.
- I. BC Baxa's request to fund his Bachelor Degree at Columbia College in the amount of \$8,190.00.  
On a motion made by Trustee LaRocca and Seconded by Trustee Super.

**"To approve BC Baxa's request to fund his Bachelor Degree at the Columbia College in the amount of \$8,190.00".**

Roll Call Vote: Trustee Super – aye  
Trustee Baxa – present  
Trustee LaRocca - aye  
Motion carried

- J. Discussion on FY 16-17 Budget, Tax Levy & Appropriations.  
Discussion was in regards upcoming board items.
- K. Discussion on Communication Towers – Leasing & Consulting.  
Topics were:
- Space to be leases (T-Mobil).
  - Leases approved by resolutions.
  - Working with MidAmerica Towers.
  - Consulting company for leasing – attorneys to review.
  - Leasing and finders fees.

On a motion made by Trustee LaRocca and Seconded by Trustee Super.

**"To authorize the chiefs to work with MidAmerica Tower for leasing and consulting".**

Roll Call Vote: Trustee Super – aye  
Trustee Baxa – present  
Trustee LaRocca - aye  
Motion carried

- L. Approval to purchase 19 sets of body armor from Advantage Police Supply in the amount of \$16,283.00.  
On a motion made by Trustee LaRocca and Seconded by Trustee Baxa.

**"To purchase 19 sets of body armor from Advantage Police Supply in the amount not to exceed \$16,118.00".**

Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried

- M. Approval to purchase new 2017 Ford Expedition (C71) from Roesch Ford in the amount of \$36,118.00 (Suburban Purchasing Co-op Price)  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To purchase a new 2017 Ford Expedition from Roesch Ford in the amount not to exceed \$36,118.00”.**

Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried

- N. Approval to promoted one Battalion Chief & two Lieutenants – Direct Fire Commission to proceed.  
On a motion made by Trustee Baxa and Seconded by Trustee LaRocca.

**“To direct the Board of Fire Commissioner to promote one Battalion Chief and two Lieutenants from the current lists”.**

Roll Call Vote: Trustee Super – aye  
Trustee Baxa – aye  
Trustee LaRocca - aye  
Motion carried

- O. Other New Business.

None

**Executive Closed Session for the purposes of discussing:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

No Closed Session

**Other Business:**

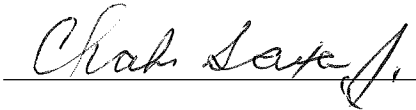
None

**Adjournment:**

Meeting adjourned at 10:26am

A handwritten signature in cursive script, reading "Michael J Super", written over a horizontal line.

Michael J Super – President

A handwritten signature in cursive script, reading "Charles Baxa, Jr.", written over a horizontal line.

Charles Baxa, Jr. - Secretary

Respectfully Submitted,  
Jean Gugliuzza, Recording Secretary