

**BOARD OF TRUSTEES MEETING MINUTES
ADDISON FIRE PROTECTION DISTRICT #1
10 S. Addison Rd, Addison, IL 60101
June 5, 2019
9:00AM**

CALL TO ORDER:

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00am.

PLEDGE OF ALLEGIANCE:

The pledge of allegiance was presented for this meeting.

ROLL CALL:

Present were: Trustee Super- President, Trustee Baxa-Secretary, Trustee LaRocca-Treasurer, Chief Leone, Attorney Wargo, numerous attendees for the presentation of Lt. Ronald Nettleingham's 20 year service award, and recording secretary Dawne Mroz.

ANNOUNCEMENTS & RECOGNITIONS:

Lt. Ronald Nettleingham was recognized for his 20 years of dedication to the district.

Recess called at 9:04 am

Meeting resumed at 9:15 am

APPROVAL OF MINUTES:

- A. The minutes of the Board of Trustee's meeting held on May 1, 2019 were presented.
On a motion made by Trustee Super and Seconded by Trustee Larocca.

"To approve the Meeting Minutes from May 1, 2019"

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – present
Trustee LaRocca - yes
Motion carried*

TREASURERS REPORT AND ACCOUNTS PAYABLE:

- A. Trustee LaRocca presented the treasurers report for April 2019.
On a motion made by Trustee Baxa and Seconded by Trustee Super.

"To approve the Treasures Report, Payroll and Accounts Payable for April 2019, in the amount of \$816,396.09"

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- B. Presentation by District Accountant
None

- C. Travel Expense
None

- D. Other Items from the Treasurer
None

CORRESPONDENCE:

Trustee Baxa read correspondence

PUBLIC COMMENTS/QUESTIONS:

None

ANNOUNCEMENTS & REPORTS:

- A. Attorney's Report
Attorney Wargo presented a draft of accounts payable resolution to the board
- B. Fire Chiefs Report
Chiefs report for May in packet
- C. Other Announcements
None

OLD BUSINESS:

- A. Deputy Chief Walker briefed the board on the transfers to Capital Fund and Operating Reserves with final numbers coming for approval at the July meeting.
- B. Approved payments of \$1,132,000.00 to the Addison Firefighters Pension Fund and \$50,000.00 to IMRF from budgetary savings & ambulance fees within the FY 18-19 operating budget.

“Motion made to approve payments to the Addison Firefighters Pension Fund and IMRF from budgetary savings & ambulance fees within the FY 18-19 operating budget to made by Trustee Super, seconded by Trustee LaRocca”

*Roll Call Vote: Trustee Super – aye
Trustee Baxa – aye
Trustee LaRocca - aye
Motion carried*

- C. Update on final cost of new BC 71 & DC 71 radio & light installs and approval of small increase to previously approved amount.

“Motion made by Trustee Baxa to approve additional payments of \$575.00 for the Deputy Chief's car and \$475.00 for the Battalion Chief's car, seconded by Trustee LaRocca.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

- D. Other Old Business
None

NEW BUSINESS:

- A. Nomination and Election of Officers for the Addison Fire protection District #1 –
(1) President; (2) Secretary; and (3) Treasurer

“Motion was made by Trustee Baxa to have the board remain status quo, seconded by Trustee LaRocca.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca – yes
Motion carried*

Board positions:

President Trustee Super
Secretary Trustee Baxa
Treasurer Bernadette LaRocca

- B. Review of Closed Session Meeting Minutes – NONE
- C. Approval to repair leaking Station 2 roof with Feze Roofing in an amount of \$15,000.00

“Motion made by Trustee LaRocca to approve the leaking roof repair at station two with Feze Roofing in the amount of \$15,000.00, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca – yes
Motion carried*

- D. Approval to purchase a blue print scanner from EME Corporation for the FPB in the amount of \$6,690.00

“Motion made by Trustee Super to approve a blue print scanner from EME Corporation for the FPB in the amount of \$6,690.00, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca – yes
Motion carried*

- E. Approval to purchase and install lettering for new BC car from Harmon Design in the amount of \$2,710.00.

“Motion made by Trustee Baxa to approve and install lettering for new BC car from Harmon Design in the amount of \$2,710.00, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes*

Motion carried

F. Approval to replace fire extinguisher trainer from Lion in an amount of \$13,373.99.

“Motion made by Trustee LaRocca to replace fire extinguisher trainer from Lion in an amount of \$13,373.99, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

G. Approval of civilian employee contract with Paramedic Services in an amount of \$233,928.00. (1 Administrative Assist, 1 Public Ed & 1 Fire Inspector – Bid exempt 705/11k (a)(1))

“Motion made by Trustee LaRocca for the approval of civilian employee contract with Paramedic Services in the amount of \$233,928.00, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

H. Deputy Chief Walker discussed the FY 19-20 Budget Update, Capital Projects/Purchases Update & Shift Staffing Update.

I. Civilian employee updates, benefit discussion & updated vacation time off schedule. Discussed the revamped vacation and sick time to reflect contracted employees, approved immediate wage increase of \$3,000.00 and additional wage increase of \$3000.00 on June 1, 2020 for Executive Administrative Assistant, and the addition of a part time position of Office Technician, whose hours will not exceed 1,000 annually at a rate of \$12.00 per hour with no benefits.

“Motion made by Trustee LaRocca for the approval, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

J. Approval to paint station 73 apparatus bay utilizing Allied Painting in the amount of \$16,589.20.

“Motion made by Trustee LaRocca for the approval to paint station 73 apparatus bay utilizing Allied Painting in the amount of \$16,589.20, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

K. Consideration of cancelling the July 3rd, 2019 Board meeting and scheduling of a Special Board meeting on July 9th, 2019

“Motion made by Trustee LaRocca to cancel the July 3rd, 2019 Board meeting and hold a Special Board meeting on July 9th, 2019, seconded by Trustee Baxa.”

*Roll Call Vote: Trustee Super – yes
Trustee Baxa – yes
Trustee LaRocca - yes
Motion carried*

L. Other New Business
None


Executive Closed Session for the purposes of discussing:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

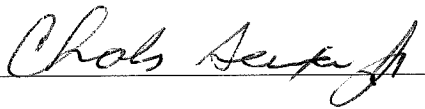
No Closed Session

Adjournment:

Meeting adjourned at 10:40 am



Michael J Super – President



Charles Baxa, Jr. - Secretary

Respectfully Submitted,
Dawne Mroz, Recording Secretary