

**BOARD OF TRUSTEES MEETING MINUTES  
ADDISON FIRE PROTECTION DISTRICT #1  
10 S. Addison Rd, Addison, IL 60101  
August 5, 2020  
9:00AM**

**CALL TO ORDER:**

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:05am.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Super- President via teleconference, Trustee Baxa-Secretary, Trustee LaRocca-Treasurer via teleconference, Chief Walker, Deputy Chief Kramer, Attorney Wargo, numerous attendees for the swearing in of FF/PM LoBello to Lieutenant and service award presentation for FF/PM Drews, recording secretary Dawne Mroz.

**ANNOUNCEMENTS & RECOGNITIONS:**

Commissioner Saverino swore in FF/PM LoBello to the rank of Lieutenant

FFPM Drews was recognized for his 15 years of service with the AFD

**PUBLIC HEARING:**

Trustee LaRocca opened the Public Hearing on the Annual Budget and Appropriation for the Addison Fire Protection District #1 at 9:07am.

Notice of hearing was published 30 days prior to August 5, 2020.

Annual Budget and Appropriation was available to review at the Headquarters Station located at 10 S. Addison Road.

No members of the public were in attendance.

**“Motion made by Trustee LaRocca at 9:08 am to close the Public Hearing on the Annual Budget and Appropriation for the Addison Fire Protection District #1, seconded by Trustee Super.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

**APPROVAL OF MINUTES:**

A. The minutes of the Board of Trustee's meeting held on July 1, 2020 were presented.

**“Motion made by Trustee LaRocca to approve the Meeting Minutes from July 1, 2020, seconded by Trustee Super.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

A. Trustee LaRocca presented the treasurers report for June 2020.

**“Motion made by Trustee Super to approve the Treasures Report, Payroll and Accounts Payable for June 2020, in the amount of \$1,199.197.49, seconded by Trustee Baxa”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

B. Travel Expense Approval(s) (if any): None

C. Account Presentation (if any)

D. Other Items from the Treasurer  
None

**CORRESPONDENCE:**

Correspondences were read by Trustee Baxa

**PUBLIC COMMENTS/QUESTIONS:**

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

**ANNOUNCEMENTS & REPORTS:**

A. Attorney’s Report

Attorney Wargo presented his attorney report. Attorney Wargo and Chief Walker briefed the Board regarding the pending IGA DuPage County COVID-19 Reimbursement Agreement. More information will be presented at a future board meeting.

B. Fire Chiefs Report

Chief’s report for July was in packet.

C. Calendar of Events

Calendar of Events in packet

D. Other Announcements

None

**OLD BUSINESS:**

A. Other Old Business

None

**NEW BUSINESS:**

A. Ordinance 2020-04 FY 20-21 Budget Appropriation (35 ILCS 200/18-50)

**“Motion was made by Trustee LaRocca, seconded by Trustee Super for the approval of Ordinance 2020-04 FY 20-21 Budget Appropriation (35 ILCS 200/18-50).”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- B. Estimate of FY 20-21 Revenues Certification (35 ILCS 200/18-50) was presented to the Board for approval.

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval of the Estimate of FY 20-21 Revenues Certification (35 ILCS 200/18-50).”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- C. Annual Treasurer’s Statement of Receipts and Disbursements FY 19-20 (30 ILCS 15/1)

**“Motion made by Trustee Super, seconded by Trustee Baxa for the approval of the Annual Treasurer’s Statement and Receipts and Disbursements FY 19-20 (30 ILCS 15/1).”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- D. Resolution 2020-04 – Recognizing AFPD Personnel during the 2020 Pandemic

**“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of Resolution 2020-04 Recognizing AFPD Personnel during the 2020 Pandemic.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- E. Approval to purchase updated laptops and equipment in order for key district personnel to telecommute from CDW-G in an amount not to exceed \$13,117.76

**“Motion made by Trustee Super, seconded by Trustee LaRocca for the approval to purchase updated laptops and equipment in order for key district personnel to telecommute from CDW-G in the amount not to exceed \$13,117.76.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- F. Approval to upgrade and renew Unitrends data backup appliance and three year service agreement with CDW-G in the amount of \$31,802.48

**“Motion made by Trustee LaRocca, seconded by Trustee Super for the approval to upgrade and renew Unitrends data backup appliance and three year service agreement with CDW-G in the amount of \$31,802.48.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca – yes  
Motion carried*

- G. Deputy Chief Kramer presented the updated draft of the 2020-2025 Strategic Plan. The final 2020-2025 Strategic Plan will be presented for approval at the next Trustee's meeting.
- H. Other New Business  
None

**EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:**

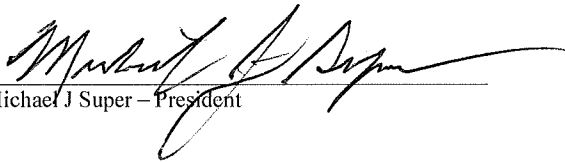
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

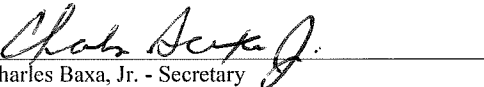
**OTHER BUSINESS:**

- A. Actions from closed session, if needed.

**ADJOURNMENT:**

Meeting adjourned at 10:00 am – The next scheduled meeting is at 9:00 AM on September 2, 2020 at 10 S. Addison Road, Addison, IL.

  
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Michael J Super – President

  
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Charles Baxa, Jr. - Secretary

  
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Bernadette LaRocca – Treasurer

Respectfully Submitted,  
Dawne Mroz, Recording Secretary