

# Addison FPD Firefighters' Pension Fund

10 S. Addison Road, Addison, IL 60101-3870

Business Phone: (630) 628-3100 • Fax (630) 543-9742

**PENSION TRUSTEES:** Timothy Scott, President • Scott Walker, Secretary • John Rice, Trustee  
Michael Super, Trustee • Charles Schlicher, Trustee • Bernadette LaRocca, Treasurer

## **ADDISON FPD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES MINUTES OF A REGULAR MEETING WEDNESDAY, AUGUST 9, 2017 – 10:00 A.M.**

A regular meeting of the Addison FPD Firefighters' Pension Fund Board of Trustees was held on Wednesday, August 9, 2017 at 10:00 a.m. at the Addison Fire Protection District #1 Headquarters, 10 S. Addison Road, Addison, Illinois, for the purpose of conducting regular business.

**CALL TO ORDER:** The meeting was called to order by President Timothy Scott at 10:05 a.m.

### **ROLL CALL:**

**PRESENT:** President Timothy Scott, Secretary Scott Walker, Trustees John Rice and Michael Super  
**ABSENT:** Trustee Charles Schlicher  
**ALSO PRESENT:** Attorney Evan Haim, Reimer Dobrovolny & Karlson, LLC; John Falduto and Tom Sawyer, Sawyer Falduto Asset Management; Derek Flessner, Lexi Wilkinson, Dennis Dressel and Allie Rysell, Lauterbach & Amen, LLP (L&A)

**PUBLIC COMMENT:** There was no public comment.

**APPROVAL OF MEETING MINUTES:** *Regular Meeting Minutes – May 10, 2017:* The minutes from the May 10, 2017 regular meeting were reviewed by the Board. A motion was made by Trustee Rice and seconded by Trustee Super to approve the minutes from the May 10, 2017 regular meeting as written. Motion carried unanimously by voice vote.

**INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT:** *Quarterly Investment Performance Report:* Mr. Falduto and Mr. Sawyer presented the Investment Report for the period ending June 30, 2017. As of 06/30/17, the ending market value of the Fund is \$46,519,044 with an investment return for the quarter of 2.56% net of fees, outperforming the policy benchmark of 2.21%. The current portfolio allocation is 53.2% in Equities, 45.4% in Fixed Income and 1.4% in Cash and Equivalents. The Cash Flow and Performance Review, Portfolio Value vs. Cumulative Net Investment Report, Market Commentary, Equity Portfolio and Fixed Income Portfolio were reviewed with the Board. All questions were answered by Mr. Sawyer and Mr. Falduto. A motion was made by Trustee Super and seconded by Trustee Rice to accept the Investment Report as presented. Motion carried unanimously by voice vote.

*Review/Update Investment Policy:* There were no updates to the Investment Policy at this time.

**ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP:** *Monthly Financial Report:* L&A presented the Monthly Financial Report for the period ended June 30, 2017. As of 06/30/17, the plan net held in trust for pension benefits is \$46,811,582.47, with a net change in position for the one month period of \$877,281.61. The Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal were reviewed with the Board. All questions were answered by L&A. A motion was made by Trustee Super and seconded by Trustee Rice to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

*Presentation and Approval of Bills:* The Board reviewed the Vendor Check Report for the period 04/01/17 through 06/30/17, showing total disbursement of \$185,636.18. A motion was made by Trustee Super and seconded by Trustee Walker to approve the payment of the disbursements shown on the Vendor Check Report in the amount of \$185,636.18. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice and Super  
NAYS: None  
ABSENT: Trustee Schlicher

*Additional Bills, if any:* There were no any additional bills to review at this time.

**COMMUNICATIONS OR REPORTS:** *Annual Affidavits of Continued Eligibility:* The Board noted that L&A mailed Affidavits of Continued Eligibility to all pensioners with the June payroll cycle and a due date of July 31<sup>st</sup>. To date, six affidavits remain outstanding. The Board informed L&A that they have been in contact with several of the non-compliant pensioners and have directed them to return their completed affidavit. The Board directed L&A to mail second request Affidavits to all pensioners that are not in compliance by the end of the week, August 11<sup>th</sup>. A status update will be presented at the next regular meeting.

*Active Member File Maintenance:* The Board directed L&A to prepare and mail the Active Member File Maintenance letters to the station for distribution to all active members requesting any additional pension file documents as required by the Illinois Department of Insurance (IDOI).

**APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND:** There were no applications for membership or withdrawals from the fund.

**APPLICATIONS FOR RETIREMENT/DISABILITY BENEFITS:** There were no applications for retirement or disability benefits at this time.

**OLD BUSINESS:** *Trustee Training Update:* The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit all training certificates to Lauterbach & Amen for recordkeeping.

*Status Update – Administrative Review for Disability of Donald E. Markowski:* Attorney Haim informed the Board that a hearing will be held on September 14, 2017 at 9:30 a.m. regarding the Administrative Review for the Disability of Donald E. Markowski. All questions were answered by Attorney Haim. A status update will be provided at the next regular meeting.

**NEW BUSINESS:** *Status Update – Illinois Department of Insurance Annual Statement:* L&A informed the Board that the IDOI Annual Statement is in process. A draft copy of the IDOI Annual Statement will be sent to the Board for review upon completion. Further discussion will be held at the next regular meeting.

*Review Preliminary Actuarial Valuation:* Mr. Dressel distributed copies of the L&A preliminary Actuarial Valuation and reviewed the recommended contribution, actuarial liability and assumptions used to prepare the draft report. All questions were answered by Mr. Dressel. The final report will be available for Board review and approval at the next meeting.

*Review/Approve – Revised Pension Fund Administrative Rules and Regulations:* Attorney Haim distributed revised copies of the Pension Fund's Administrative Rules and Regulations to the Board for review with a section added regarding military service purchase guidelines. All questions were answered by Attorney Haim. A motion was made by Trustee Super and seconded by Trustee Walker to approve the

revised Pension Fund Administrative Rules and Regulations as presented. Motion carried by roll call vote.

AYES: Trustees Scott, Walker, Rice and Super  
NAYS: None  
ABSENT: Trustee Schlicher

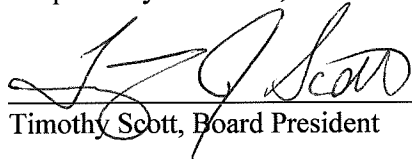
**CLOSED SESSION – IF NEEDED:** There was no need for closed session.

**ATTORNEY'S REPORT:** Attorney Haim reviewed the *Legal and Legislative Updates* quarterly newsletter highlighting recent court decisions and pension news. All questions were answered by Attorney Haim.

**ADJOURNMENT:** A motion was made by Trustee Super and seconded by Trustee Rice to adjourn the meeting at 11:13 a.m. Motion carried unanimously by voice vote.

The next regular meeting of the Addison Firefighters' Pension Fund will be held on Wednesday, November 8, 2017 at 10:00 a.m. at the Addison Fire Protection District #1 Headquarters, 10 S. Addison Road, Addison, Illinois.

Respectfully submitted,

  
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Timothy Scott, Board President

Date 11-8-2017

*Minutes prepared by Allie Rysell, Pension Services Administrator, Lauterbach & Amen, LLP*