

Addison Firefighters' Pension Fund

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PENSION TRUSTEES: Timothy Scott, President • Scott Walker, Secretary • John Rice, Trustee
Michael Super, Trustee • Charles Schlicher, Trustee • Bernadette LaRocca, Treasurer

ADDISON FIREFIGHTERS PENSION BOARD MINUTES OF REGULAR MEETING WEDNESDAY, AUGUST 10, 2016 – 9:00 AM

A regular meeting of the Addison Firefighters' Pension Board was called to order by President Timothy Scott at 9:02 a.m. on Wednesday, August 10, 2016, at the Addison Fire Protection District #1 headquarters, 10 S. Addison Road, Addison, Illinois, for the purpose of conducting regular business.

ROLL CALL:

Present: Trustees Scott Walker, Charles Schlicher, Timothy Scott and Michael Super
Absent: Trustee John Rice
Also Present: Attorney Rick Reimer, Reimer Dobrovolsky & Karlson; John Falduto, Sawyer Falduto Asset Management; Tom Sawyer, Sawyer Falduto Asset Management (*arrived at 9:47 a.m.*); Derek Flessner, Jessica Fain and Allie Rysell, Lauterbach & Amen, LLP; Bernadette LaRocca, District Treasurer

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MINUTES: *May 11, 2016 – Regular Meeting:* The minutes from the May 11, 2016 regular meeting were reviewed by the Board. The Board noted that an amendment needed to be made to the Attorney's Report. A motion was made by Trustee Super and seconded by Trustee Schlicher to approve the minutes from the May 11, 2016 regular meeting as amended. Motion carried unanimously by voice vote.

Semi-Annual Review of Closed Session Minutes: The Board determined that there were not any closed session meeting minutes to release at this time.

TREASURER'S REPORT: *Monthly Financial Report – Lauterbach & Amen, LLP:* Mr. Flessner presented the Monthly Financial Report for the period ended July 30, 2016. The plan net held in trust for pension benefits is \$44,005,019.32, with a net change in position for the two month period of \$1,196,649.24. The Cash Analysis Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal were reviewed with the Board. All questions were answered by Mr. Flessner.

NEW BUSINESS: *Status Update/Review and Possible Approval – Illinois Department of Insurance Annual Statement and Certification Form:* Lauterbach & Amen informed the Board that the draft Illinois Department of Insurance Annual Statement is complete and has been sent to the Board for review. Further discussion will be held at the next regular meeting.

Discussion/Possible Action – HELPS Program: The Board discussed the HELPS Program offered by Lauterbach & Amen. The Board determined that this program would not provide any additional tax benefits for their pensioners. No Board action was taken.

TREASURER'S REPORT (continued): Presentation and Approval of Bills: The Board reviewed the Vendor Checks Report for the period April 1, 2016 through June 30, 2016, for a total disbursement of \$99,560.16. A motion was made by Trustee Schlicher and seconded by Trustee Super to approve the payment of the disbursements shown on the Vendor Checks Report in the amount of \$99,560.16. Motion carried by roll call vote.

AYES: Trustees Schlicher, Scott, Walker and Super
NAYS: None
ABSENT: Trustee Rice

Trustee Training Reimbursements: There were no reimbursements at this time.

Additional bills, if any: There were no additional bills to review at this time.

COMMUNICATIONS OR REPORTS: *Trustee Training Update:* The Board reviewed the Trustee Training Summary provided in the Board packet. All Trustees were reminded to submit any training certificates to Lauterbach & Amen for record keeping.

Affidavits of Continued Eligibility: Lauterbach & Amen informed the Board that the Annual Affidavits of Continued Eligibility were mailed to all pensioners with the June Payroll cycle and due date of July 29th. The Board directed Lauterbach & Amen to send second requests to pensioners that have not submitted their Annual Affidavit of Continued Eligibility. A status update will be presented at the next regular meeting.

Jessica Fain arrived to the meeting at 9:15 a.m.

APPLICATIONS FOR ADMISSIONS/WITHDRAWALS FROM FUND: *New Hires – Nicholas Lezza, Nathan Dikun, and Philip Orchell:* The Board reviewed Nicholas Lezza's application for membership. Nicholas Lezza's date of hire into the Addison Firefighters' Protection District's Pension Fund was 06/13/16 as a Tier II Participant.

The Board reviewed Nathan Dikun's application for membership. Nathan Dikun's date of hire into the Addison Firefighters' Protection District's Pension Fund was 07/25/16 as a Tier II Participant.

The Board reviewed Philip Orchell's application for membership. Phillip Orchell's date of hire into the Addison Firefighter's Protection District will be 08/22/16 as a Tier II Participant.

A motion was made by Trustee Schlicher and seconded by Trustee Super to accept Philip Nicholas Lezza's date of hire as 06/13/16, Nathan Dikun's date of hire as 07/25/16 and Phillip Orchell's date of hire as 08/22/16 as Tier II Participants into the Addison Firefighters' Protection District's Pension Fund. Motion carried unanimously by voice vote.

APPLICATIONS FOR RETIREMENT OR DISABILITY BENEFITS: *Duty Disability Application Update – Donald Markowski:* Attorney Reimer provided a brief status update on Donald Markowski's line of duty disability application. Further discussion will be held at the next regular meeting.

OLD BUSINESS: There was not any old business to discuss.

NEW BUSINESS (continued): Review Preliminary Actuarial Valuation: Jessica Fain distributed copies of the Lauterbach & Amen preliminary actuarial valuation, and reviewed the recommended contribution,

actuarial liability and assumptions used to prepare the draft report. The final report will be available for Board approval at the next meeting.

Tom Sawyer arrived to the meeting at 9:47 a.m.

Confirm Tier Status of Firefighter Jon Paul Rosentreter: President Scott distributed copies of a letter from Mick Hummer, Fire Chief from the Normal Firefighter's Pension Fund, confirming that Firefighter Jon Paul Rosentreter's date of hire was 03/17/08 through 04/1/08 with the Normal Firefighters' Pension Fund. The Board will amend Firefighter Rosentreter's application to reflect that he is a Tier 1 Participant

FOIA/OMA Designee: The Board noted that Chief Markowski previously held the position of the FOIA Officer and OMA Designee. The Board noted that the new FOIA Officer and OMA Designee will be Trustee Walker and the secondary FOIA Officer and OMA Designee will be the Addison Fire Protection District's Administrative Assistant, Jean Gugliuzza. Trustee Walker agreed to complete the mandatory training as required by the Department of Insurance.

COMMUNICATIONS OR REPORTS (continued): *Active Member File Maintenance:* The Board directed Lauterbach & Amen to mail the Active Member File Maintenance Letters to the station to be distributed to all active members requesting any additional pension documents as required by the Illinois Department of Insurance.

INVESTMENT REPORTS: *Sawyer Falduto Asset Management, LLC:* Tom Sawyer and John Falduto presented the Investment Report for the period ending June 30, 2016. As of 06/30/16, the ending market value is \$43,250,392 with an investment return for the period of \$782,695. The individual performance of the funds within the portfolio were reviewed, along with the firm's Market Commentary and Transaction Report. The current portfolio allocation is 50.6% Equities, 47.5% Fixed Income and 1.9% Cash and Equivalents. All questions were answered by Mr. Sawyer and Mr. Falduto.

A motion was made by Trustee Schlicher and seconded by Trustee Super to accept the Quarterly Investment Report and Monthly Financial Report as presented by Sawyer Falduto Asset Management and Lauterbach & Amen. Motion carried unanimously by voice vote.

Review/Update Investment Policy: There were no updates to the investment policy at this time.

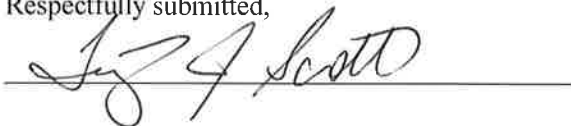
CLOSED SESSION: There was no need for closed session.

ATTORNEY'S REPORT: Mr. Reimer reviewed the *Legal and Legislative Updates* quarterly newsletter highlighting recent court decisions and pension news.

ADJOURNMENT: A motion was made by Trustee Super and seconded by Trustee Schlicher to adjourn the meeting at 10:30 a.m. Motion carried unanimously by voice vote.

The next regular meeting of the Addison Firefighters' Pension Fund will be held on Wednesday, November 9, 2016 at 9:00 am.

Respectfully submitted,



Date 11-9-2016

Minutes prepared by Allie Rysell, Pension Services Administrator, Lauterbach & Amen, LLP