

Addison FPD Firefighters' Pension Fund

10 S. Addison Road, Addison, IL 60101-3870 • Business Phone: (630) 628-3100 • Fax (630)543-9742

Timothy Scott
President

Scott Walker
Secretary

John Rice
Trustee

Michael Super
Trustee

Keven Barnes
Trustee

Bernadette LaRocca
Treasurer

MINUTES OF A REGULAR MEETING OF THE ADDISON FPD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES NOVEMBER 20, 2019

A regular meeting of the Addison FPD Firefighters' Pension Fund Board of Trustees was held on Wednesday, November 20, 2019 at 9:00 a.m. at the Addison Fire Protection District #1 Headquarters located at 10 S. Addison Road, Addison, Illinois 60101, pursuant to notice.

CALL TO ORDER: Trustee Scott called the meeting to order at 9:05 a.m.

ROLL CALL:

PRESENT: Trustees Timothy Scott, John Rice, Keven Barnes and Michael Super (*arrived at 9:11 a.m.*)

ABSENT: Trustee Scott Walker

ALSO PRESENT: Attorney Rick Reimer, Reimer & Dobrovolny PC; Tom Sawyer, Sawyer Falduto Asset Management LLC, Derek Flessner and Sam Meyer, Lauterbach & Amen, LLP (L&A)

PUBLIC COMMENT: There was no public comment

APPROVAL OF MEETING MINUTES: *August 7, 2019 Regular Meeting:* The Board reviewed the August 7, 2019 regular meeting minutes. A motion was made by Trustee Barnes and seconded by Trustee Rice to approve the August 7, 2019 regular meeting minutes as written. Motion carried unanimously by voice vote.

September 27, 2019 Special Meeting: The Board reviewed the September 27, 2019 special meeting minutes. A motion was made by Trustee Barnes and seconded by Trustee Scott to approve the September 27, 2019 special meeting minutes as written. Motion carried unanimously by voice vote.

Trustee Super arrived at 9:11 a.m.

INVESTMENT REPORT – SAWYER FALDUTO ASSET MANAGEMENT, LLC: *Quarterly Investment Performance Report:* Mr. Sawyer presented the Quarterly Investment Performance Report for the period ending September 30, 2019. As of September 30, 2019, the third quarter net return is 1.15% versus the quarter account benchmark of 1.42%. The investment return for the quarter is \$623,897 for an ending market value of \$54,020,307. The current asset allocation is as follows: Fixed Income at 44.7%, Equities at 54.8% and Cash Equivalents at 0.5%. Mr. Sawyer reviewed the Market Commentary, Equity and Fixed Income Portfolios, Credit Rating Report and Transaction Ledger Report with the Board. A motion was made by Trustee Super and seconded by Trustee Barnes to accept the Quarterly Investment Performance Report as presented. Motion carried unanimously by voice vote.

Review/Update Investment Policy: The Board discussed the current Investment Policy and determined that no changes are required at this time.

ACCOUNTANT'S REPORT – LAUTERBACH & AMEN, LLP: *Monthly Financial Report:* The Board reviewed the Monthly Financial Report for the five-month period ending October 31, 2019 prepared by L&A. As of October 31, 2019, the net position held in trust for pension benefits is \$54,480,365.21 for a change in position of \$4,743,294.26. The Board also reviewed the Cash Analysis

Report, Revenue Report, Expense Report, Member Contribution Report and Payroll Journal. A motion was made by Trustee Super and seconded by Trustee Scott to accept the Monthly Financial Report as presented. Motion carried unanimously by voice vote.

Presentation and Approval of Bills: The Board reviewed the Vendor Check Report for the period August 1, 2019 through October 31, 2019 for total disbursements \$174,144.18. A motion was made by Trustee Super and seconded by Trustee Barnes to approve the disbursements shown on the Vendor Check Report in the amount of \$174,144.18. Motion carried by roll call vote.

AYES: Trustees Scott, Rice, Barnes and Super
NAYS: None
ABSENT: Trustee Walker

Additional Bills, if any: There were no additional bills presented for approval.

COMMUNICATIONS OR REPORTS: *Affidavits of Continued Eligibility:* The Board noted that all 2019 Affidavits of Continued Eligibility have been received by L&A and the originals were given to the Board for their recordkeeping.

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Applications for Membership – Ryan Richards, Asher Cherrington, Ryan Sulzen, Andres Alvarez, Frank Muller & Steven Marks:* The Board reviewed the Applications for Membership submitted by Ryan Richards, Asher Cherrington, Ryan Sulzen, Andres Alvarez, Frank Miller and Steven Marks. A motion was made by Trustee Rice and seconded by Trustee Super to accept Ryan Richards, Andres Alvarez, Asher Cherrington and Ryan Sulzen effective September 23, 2019, and Frank Muller and Steven Marks effective November 4, 2019 into the Addison FPD Pension Fund effective their respective dates of hire, as Tier II participants. Motion carried unanimously by voice vote.

APPLICATION FOR RETIREMENT/DISABILITY BENEFITS: *Review/Approve Regular Retirement Benefits –Ted Sciacky:* The Board reviewed the regular retirement benefit calculation for Ted Sciacky. Ted Sciacky had an entry date of March 9, 1998; retirement date of February 24, 2020 effective date of pension of February 25, 2020; 50 years old at date of retirement; 28 years, 10 months creditable service with Addison FPD; applicable salary of \$101,632.28; and an applicable pension percentage of 72.08%. The amount of originally granted annual pension is \$73,259.88 is and the amount of originally granted monthly pension from Addison FPD is \$6,104.99. A motion was made by Trustee Scott and seconded by Trustee Super to approve the regular retirement benefits for Ted Sciacky subject to verification and adjustment of that amount based on the CPI in January 2020. Motion carried by roll call vote.

AYES: Trustees Scott, Rice, Barnes and Super
NAYS: None
ABSENT: Trustee Walker

Review/Approve Regular Retirement Benefits – John Rice: This item was tabled until the next regular meeting.

OLD BUSINESS: *IDOI Annual statement:* L&A informed the Board that they have received all the necessary documents and are ready to file the IDOI Annual Statement with the Boards approval. A motion was made by Trustee Super and seconded by Trustee Barnes to approve the filing of the IDOI Annual Statement. Motion carried unanimously by voice vote.

Trustee Training Update: The Board reviewed the Trustee Training Summary and discussed upcoming training opportunities. Trustees were reminded to submit any training certificates to L&A for recordkeeping.

NEW BUSINESS: *Review/Approve Actuarial Valuation & Tax Levy Request:* The Board reviewed the finalized Actuarial Valuation as prepared by L&A. Based on data and assumptions, the recommended contribution amount is \$2,967,995 which is a \$129,450 increase from the prior year contribution. The statutory minimum contribution requirement is \$2,415,856.

The Board discussed requesting a tax levy in the amount of \$2,967,995. A motion was made by Trustee Rice and seconded by Trustee Barnes to approve the Actuarial Valuation as presented and request a tax levy in the amount of \$2,967,665 from the District Board of Trustees, based on the recommended amount stated in the Actuarial Valuation prepared by L&A. Motion carried by roll call vote.

AYES: Trustees Scott, Rice, Barnes and Super

NAYS: None

ABSENT: Trustee Walker

Review/Adopt – Municipal Compliance Report: The Board reviewed the Municipal Compliance Report prepared by L&A. A motion was made by Trustee Super and seconded by Trustee Barnes to adopt the MCR as prepared and to authorize signatures by the Board President and Secretary.

Establish 2020 Board Meeting Dates: The Board established the 2020 Board meeting dates as February 19, 2020; May 20, 2019 and August 19, 2020 at 9:00 a.m. and November 4, 2020 at 10:00 a.m. at the Addison Fire Protection District #1 Headquarters located at 10 S. Addison Road, Addison, Illinois 60101.

ATTORNEY'S REPORT – REIMER & DOBROVOLNY PC: *Legal Updates:* The Board reviewed the *Legal and Legislative Update* quarterly newsletter. Attorney Reimer discussed recent court cases and decisions, as well as general pension matters with the Board.

CLOSED SESSION, IF NEEDED: There was no need for closed session.

ADJOURNMENT: A motion was made by Trustee and seconded by Trustee to adjourn the meeting at 10:15 a.m. Motion carried unanimously by voice vote.

The next regular meeting is scheduled for February 19, 2020 at 9:00 a.m.



Board President or Secretary

Minutes approved by the Board of Trustees on 2-19-2020

Minutes prepared by Sam Meyer, Pension Services Administrator, Lauterbach & Amen, LLP