

**BOARD OF TRUSTEES MEETING MINUTES**  
**ADDISON FIRE PROTECTION DISTRICT #1**  
**10 S. Addison Rd, Addison, IL 60101**  
**December 4, 2019**  
**9:00AM**

**CALL TO ORDER:**

Trustee Super called to order the Addison Fire Protection District Board of Trustee's meeting at 9:01 am.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Super- President, Trustee Baxa-Secretary, Trustee LaRocca-Treasurer, Chief Leone, Deputy Chief Walker, numerous attendees for the presentation of Lt. David Dinelli and Lt. Keith Wright's 25 year service award, Attorney Wargo, and recording secretary Dawne Mroz, Absent - Deputy Chief Kramer

**PUBLIC HEARING**

Proposed Tax Levy for 2019

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca at 9:02 am to open the public hearing of the Proposed Tax Levy for 2019"**

*Roll Call Vote: Trustee Super – yes*  
*Trustee Baxa – yes*  
*Trustee LaRocca - yes*  
*Motion carried*

Attorney James Wargo briefed the board in regards to the Proposed Tax Levy for 2019.

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca at 9:03 am to close the public hearing of the Proposed Tax Levy for 2019"**

*Roll Call Vote: Trustee Super – yes*  
*Trustee Baxa – yes*  
*Trustee LaRocca - yes*  
*Motion carried*

**ANNOUNCEMENTS & RECOGNITIONS:**

- A. Lt. Wright was recognized for his 25 years of service to the district.
- B. Lt. Dinelli was recognized for his 25 years of service to the district.

Recess was called at 9:10 am

Meeting resumed at 9:30 am

**APPROVAL OF MINUTES:**

A. The minutes of the Board of Trustee's meeting held on November 6, 2019 were presented.

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca to approve the Meeting Minutes from November 6, 2019"**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

A. Trustee LaRocca presented the treasurers report for October 2019.

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca to approve the Treasures Report, Payroll and Accounts Payable for October 2019, in the amount of \$822,094.11"**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

B. Other Items from the Treasurer  
None

**CORRESPONDENCE:**

Correspondences were read by Trustee Baxa

**PUBLIC COMMENTS/QUESTIONS:**

None

**ANNOUNCEMENTS & REPORTS:**

A. Attorney's Report

Attorney Wargo presented his attorney report. A discussion was held regarding the Consolidation bill.

B. Fire Chiefs Report

Chief's report for November 2019 was in packet

C. Other Announcements

None

**OLD BUSINESS:**

A. Deputy Chief Walker updated the board of the amount \$45,501.00 minus wiring for the Purvis station alerting equipment from the DuPage ETSB, as the original approved amount was not to exceed \$75,000.00.

B. Other Old Business

None

**NEW BUSINESS:**

- A. Deputy Chief Walker briefed the Board in regards to Ordinance 2019-08 2018 Tax Levy

**“Motion was made by Trustee LaRocca, seconded by Trustee Baxa for the approval of Ordinance 2019-08 2018 Tax Levy.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- B. A discussion was held regarding the Truth in Taxation Certification
- C. Deputy Chief Walker advised of receipt of AFPD Pension Board Annual Levy Request Letter requesting an amount of \$2,697,995.00
- D. Fire Chief Joe Leone submitted his letter of retirement. He thanked the board for investing in the district. The board thanked Chief Leone for his years of service and wished him well in his new endeavors.

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca to accept Chief Leone’s letter of retirement.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- E. A discussion was held regarding the approval of three year Fire Chief employment agreement between Scott W. Walker and AFPD with appointment effective January 2<sup>nd</sup>, 2020

**“Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval of three year Fire Chief employment agreement between Scott W. Walker and AFPD with appointment effective January 2<sup>nd</sup>, 2020.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- F. A discussion was held regarding the approval of two year 1<sup>st</sup> Deputy Fire Chief employment agreement between Erik E. Kramer and AFPD with appointment effective January 2<sup>nd</sup>, 2020

**“Motion made by Trustee Baxa, seconded by Trustee La Rocca for the approval of two year 1<sup>st</sup> Deputy Fire Chief employment agreement between Erik E. Kramer and AFPD with appointment effective January 2, 2020.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- G. Approval to purchase kitchen counter tops for Station 73 from Sprovieri's in an amount not to exceed \$9,000.00

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to purchase kitchen counter tops for Station 73 from Sprovieri's in an amount not to exceed \$9,000.00."**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- H. Approval to engage into an agreement with the Illinois Fire Chief Association to conduct lieutenant promotional exam in 2020 for a price not to exceed \$20,000.00

**"Motion made by Trustee Baxa, seconded by Trustee La Rocca for the approval to engage in an agreement with the Illinois Fire Chief Association to conduct lieutenant promotional exam in 2020 for the price not to exceed \$20,000.00."**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- I. Approval to install station alerting and TV cabling at all three fire stations from TJH Communication Services in the amount of \$13,530.50

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to install station alerting and TV cabling at all three fire stations from TJH Communication Services in the amount of \$13,530.50."**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

- J. Approval of BOT 2020 Meeting Schedule

**"Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval of the BOT 2020 Meeting Schedule."**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

K. Review of Closed Session Minutes (One dated 11/6/19)

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval as amended and release of the Closed Session Minutes of 11/6/19.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

L. Approval for DC Walker to move up to 10 unused 2019 vacation days to floating holidays

**“Motion made by Trustee Baxa, seconded by Trustee Super for the approval of DC Walker to move up 10 unused 2019 vacation days to floating holidays.”**

*Roll Call Vote: Trustee Super – yes  
Trustee Baxa – yes  
Trustee LaRocca - yes  
Motion carried*

**EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

**OTHER BUSINESS:**

- A. Actions from closed session, if needed.

**ADJOURNMENT:**

Meeting adjourned at 10:40 am – The next scheduled meeting is at 9:00 AM on January 8, 2020 at 10 S. Addison Road, Addison, IL.

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Michael J Super – President

  
Charles Baxa, Jr. - Secretary

  
Bernadette LaRocca  
Treasurer

Respectfully Submitted,  
Dawne Mroz, Recording Secretary