

ORDINANCE NO. 2019-03

**AN ORDINANCE ESTABLISHING THE BASIC ORGANIZATIONAL
STRUCTURE OF THE ADDISON PROTECTION DISTRICT No. 1**

WHEREAS, the Addison Fire Protection District No. 1 ("District") was established to provide the citizenry of the District with the highest degree of fire prevention, fire suppression, and related fire services including emergency medical service; and

WHEREAS, 5 ILCS 140/1 et seq. (The Freedom of Information Act) requires a written purpose, an organizational chart with the approximate number of employees in each category; and

WHEREAS, it has from time to time become necessary and appropriate in order to accomplish the above-designated purposes to alter the basic organizational structure of the District including establishment of the number of fire district personnel in various positions; and

WHEREAS, the ultimate responsibility for proper and efficient management, administration, supervision and control of the District rests with the Board of Trustees ("Board") of the Addison Fire Protection District No. 1 ("District"); and

WHEREAS, it is the desire of the Board to establish and maintain an organizational structure within the District that is consistent with law and responsive to the needs of the District to ensure that the District is properly administered; and

WHEREAS, the Board finds that it is in the best interest of the District to modify the number of fire department personnel in certain rank and/or positions.

NOW, THEREFORE, BE IT ORDAINED by the Board of Trustees of the Addison Fire Protection District No. 1, as follows:

SECTION ONE: Sworn personnel of the District shall be organized by rank from highest to lowest with a maximum number of members in each rank as specified below:

- Not to exceed one (1) with the rank of Fire Chief
- Not to exceed two (2) with the rank of Deputy Chief
- Not to exceed three (3) with the rank of Battalion Fire Chief
- Not to exceed twelve (12) with the rank of Lieutenant
- Not to exceed forty-two (42) with the rank of firefighter and/or firefighter/paramedic

SECTION TWO: Non-Sworn Fire and EMS personnel shall not exceed two (2) and shall hold the title of volunteer firefighter emeritus. These personnel will not perform any emergency duties.

SECTION THREE: In addition to the above-listed personnel, the District will maintain a contract with a private entity to provide a minimum of six (6) firefighter/paramedics.

SECTION FOUR: The District will maintain a minimum of twenty-seven (27) certified paramedics. This will not include contract paramedics or those personnel who have elected to maintain their own certification.

SECTION FIVE: Non-sworn civilian administrative personnel shall consist of:

Not to exceed one (1) full-time Executive Administrative Assistant
Not to exceed one (1) full-time Administrative Assistant
Not to exceed one (1) part-time Office Technician
Not to exceed one (1) full-time Fire Marshal
Not to exceed one (2) full-time Fire Inspectors
Not to exceed two (2) part-time Fire Inspectors
Not to exceed one (1) full-time Public Educator/Relations

SECTION SIX: This Ordinance shall not be construed to limit the authority of the Board to change, alter or modify the organizational structure of the District in the future.

SECTION SEVEN: This Ordinance shall supersede and cancel Ordinance 2017-06 and all previous ordinances relating to the Basic Organizational Structure of the District.

THIS ORDINANCE shall take effect and be in full force and effect from and after its passage in the manner as provided by law.

Adopted this 9th day of July, 2019, by a roll call vote as follows:

AYES: 3

NAYS: Ø

ABSENT: Ø



President, Board of Trustees
Addison Fire Protection District No. 1

ATTEST:

Secretary, Board of Trustees
Addison Fire Protection District No. 1

STATE OF ILLINOIS

SS

COUNTY OF DUPAGE

SECRETARY'S CERTIFICATE

I, **Charles Baxa, Jr.**, the duly qualified and acting Secretary of the Board of Trustees of the Addison Fire Protection District No. 1, DuPage County, Illinois, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. 2019-03

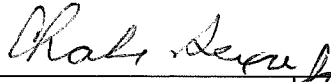
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which Ordinance was duly adopted by said Board of Trustees at a regular meeting held on the 9th day of October, 2019.

I do further certify that a quorum of said Board of Trustees was present at said meeting, and that the Board complied with all requirements of the Illinois Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of July, 2019.





Charles Baxa, Jr., Secretary
Addison Fire Protection District